

## *Township of Old Bridge*

### **Certification**

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment under the penal provisions of the Rent Control Ordinance.

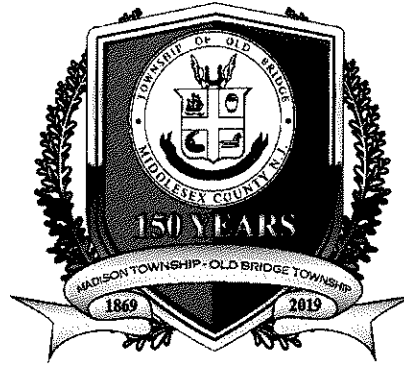
\_\_\_\_\_  
Print Name of Owner

Sworn to and subscribed before me on  
this \_\_\_\_ day of \_\_\_\_\_, 2019

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature of Notary

(seal)

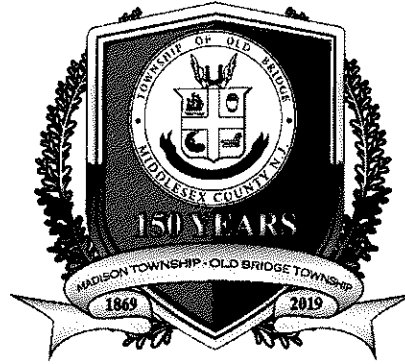


## *Township of Old Bridge*

### § 388-10. Registration.

**[Amended 5-20-1985 by Ord. No. 22-85; 12-22-1988 by Ord. No. 69-88]**

- A. Every owner of a complex shall be required to register with the Rent Stabilization Board a statement showing the amount of rentals charged for each rental unit as of October 1, and as of October 1 of each succeeding year, while this article remains in effect. Such statement shall be filed on **November 15th** of each year and shall remain on file with the Rent Stabilization Board as a matter of public record. An annual registration fee of \$10 per rental unit shall be payable as of **January 1st** of each year to the Department of Finance for the purpose of defraying costs of the Rent Stabilization Board. The Department of Finance shall forward a copy of the receipt of payment to the Rent Stabilization Board. **[Amended 4-20-1992 by Ord. No. 13-92** Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. III). ]
- B. Owner(s) shall also furnish to the Township Clerk and provide a copy to the Rent Stabilization Board on a monthly basis updated tenant lists, which shall include the name(s) of new tenant(s), their apartment number(s), their monthly rental(s), the expiration date of the lease(s) and the date(s) the new tenancies commenced. **[Added 12-9-1006 by Ord. No. 49-96; amended 3-8-1999 by Ord. No. 8-99; 7-19-1999 by Ord. No. 22-99]**
- C. Any owner who shall violate a provision of Subsection A or B shall, upon conviction thereof, be punished by a fine not less than \$500 but not exceeding the maximum penalty set forth in Chapter 1, Article II, Penalty. No owner shall receive any certificate(s) of occupancy on any new tenancies from the Township of Old Bridge if he/she/it fails to provide/submit by the 10th day of the following month for the previous month the monthly tenant lists with the name(s), their apartment number(s), their monthly rental(s), the expiration date of the lease(s) and the date(s) the new tenancies commenced and/or until such time as the owner fully complies with the provisions of Subsections A and B. A separate offense shall be deemed continued on each day during or on which a violation occurs or continues. **[Amended 3-8-1999 by Ord. No. 8-99; 7-19-1999 by Ord. No. 22-99** Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. III). ]



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**Township of Old Bridge Rent Stabilization Board  
Schedule A - Income & Expense Report**

**INCOME**

<b>Rent</b> Apartments	One BR _____	Two BR _____	Other _____
Garage/Parking	_____		
Stores	_____		
Offices	_____		

**GROSS POSSIBLE RENTAL INCOME:** \_\_\_\_\_

Miscellaneous Other Income: \_\_\_\_\_

Capitol Improvements \_\_\_\_\_

Carpet \_\_\_\_\_

Deposits not returned/used as income \_\_\_\_\_

Dishwasher \_\_\_\_\_

Extra A/C Units \_\_\_\_\_

Interest on Deposit \_\_\_\_\_

Late Charges \_\_\_\_\_

Personal Washing Machines \_\_\_\_\_

Pets \_\_\_\_\_

Rent Application \_\_\_\_\_

Returned Checks \_\_\_\_\_

Swimming Pool \_\_\_\_\_

Tax Surcharge \_\_\_\_\_

Vending Machines \_\_\_\_\_

Other \_\_\_\_\_

**TOTAL ACTUAL COLLECTION** \_\_\_\_\_

**EXPENSES**

Total Payroll Expenses	_____
Supplies	_____
Painting and Decorating	_____
Maintenance and Repair	_____
Services	
Garbage Collection	_____
Exterminating	_____
Snow Removal	_____
Miscellaneous Operating Expenses	
Swimming Pool	_____
Other	_____
Electricity	_____
Water	_____
Gas	_____
Heating Fuel	_____
Management Fees	_____
Other Administrative Costs	_____
Insurance	_____
Real Estate Taxes	_____
Other taxes (explain)	_____
<b>TOTAL OPERATING EXPENSES</b>	_____

## **CAPITOL EXPENDITURES**

Roofs	_____
Appliances	_____
Heating & A/C Units	_____
Structure	_____
Road and Sidewalk	_____
Other	_____
Insurance Claims	_____
Income	_____
Outlay for repair	_____
<b>TOTAL CAPITOL EXPENDITURES</b>	_____

## REGISTRATION STATEMENT

Property Owner

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

Address of Dwelling Unit

\_\_\_\_\_  
\_\_\_\_\_

Management Agent

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

Superintendent and/or Maintenance Company

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

Property Description

Total Residential Units \_\_\_\_\_  
Total Rental Units \_\_\_\_\_

Number of Units

Efficiency \_\_\_\_\_  
One Bedroom \_\_\_\_\_  
Two Bedroom \_\_\_\_\_  
Three Bedroom \_\_\_\_\_  
Duplex \_\_\_\_\_