



**TOWNSHIP OF OLD BRIDGE**

**TEMPORARY PERMIT APPLICATION FOR OUTDOOR DINING**

Date: \_\_\_\_\_

**Applicant's Name:** \_\_\_\_\_

Address: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Email: \_\_\_\_\_

**Property Owner's Name:** \_\_\_\_\_

Address: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Email: \_\_\_\_\_

**Project Address:** \_\_\_\_\_

Zone: \_\_\_\_\_ Block: \_\_\_\_\_ Lot(s): \_\_\_\_\_

**Description of Proposed Outdoor Dining Area:** \_\_\_\_\_

\_\_\_\_\_

Dimensions/SF of Outdoor Dining Area: \_\_\_\_\_

Number of Tables: \_\_\_\_\_ Number of Chairs: \_\_\_\_\_

**Does the outdoor dining area take up existing parking:** Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, how many parking spaces (approximate number) : \_\_\_\_\_

**Proposed Dates |** Start: \_\_\_\_\_ End: \_\_\_\_\_

**APPLICATION MUST BE ACCOMPANIED BY:  
A SITE LAYOUT TO SHOW THE LOCATION OF THE OUTDOOR DINING AREA AND OTHER BASIC  
INFORMATION LISTED ON PAGE 2 OF THIS DOCUMENT. PLEASE EMAIL THE COMPLETED FORM  
AND REQUIRED DOCUMENTS TO: [OutdoorDining@oldbridge.com](mailto:OutdoorDining@oldbridge.com).**

Signature of Applicant: \_\_\_\_\_

<b>OFFICE USE ONLY</b>
Permit: ISSUED _____ DENIED _____
Notes: _____ _____
Date: _____ Zoning Official _____

## **TEMPORARY PERMIT APPLICATION FOR OUTDOOR DINING**

### **General Regulations:**

*In accordance with the resolution dated June 15, 2020, this Permit for temporary outdoor dining permit has been established as a direct response to the pandemic (COVID-19) and to further municipal efforts in bolstering social distancing practices while encouraging businesses to operate post-pandemic.*

*The temporary permit for outdoor dining is not intended to permit and/or circumvent/approve any item that normally requires a permit from the Building Department. The purpose and intent of the outdoor dining ordinance is to allow the "temporary" utilization of outdoor areas. Any proposed improvements which require permitting from the Construction Dept. will be considered a violation of the temporary outdoor dining ordinance unless the appropriate prior approvals are obtained. You should consider any structures, coverings, or electrical lighting, etc. deemed to need a permit. Those items are considered permanent, regardless of your intent to use them temporarily, and will not be allowed.*

- A. Applications for Permit for Temporary Outdoor Dining shall be filed to and reviewed by a Committee consisting of the Township Engineer, Township Planner, and Zoning Officer.
- B. The outdoor dining shall be established, maintained, and operated in accordance with Chapter 320 of the Township Code excluding, any deviations contained herein.
  - a. No fees will be required for temporary outdoor dining permit until September 7th, 2020.
  - b. The limitation on outdoor dining occupancy established by Chapter 320 shall be temporarily suspended until September 7<sup>th</sup>, 2020.
- C. In reviewing an application for a temporary outdoor dining permit, the Committee shall consider the following aspects of an administrative site plan review, including but not by way of limitation the following:
  - a. The pedestrian and traffic circulation do not impact the public health, safety and welfare of the general public;
  - b. Approved capacity of existing restaurant;
  - c. Police, Fire and First-aid access is not adversely impacted by the proposal; and
  - d. Proper prep and refuse areas are established as part of the proposal.
- D. Temporary Outdoor Dining permit shall be valid until Labor Day weekend (September 7, 2020), after which, the Township's Code, Chapter 320 shall be in effect.
- E. Outdoor Dining shall be permitted on private property and sidewalks (private and public).
- F. If the outdoor dining area occupies existing parking spaces, the available parking supply shall not be reduced to the point that a parking variance (shortfall from the required parking spaces) is created.
- G. Tables should be sufficiently spaced such that social distancing practices are satisfied.

### **Additional Application Requirements:**

*In addition to the application form included on the previous page, the temporary permit application for outdoor dining shall include the following:*

1. The written authorization and approval of the owner of the property (if other than the applicant).

2. A layout. The layout shall include the proposed dining area location and all elements of the outdoor dining; including but not limited to, a barrier (not to exceed four feet in height), tables, chairs, temporary lighting, etc.
3. A detailed written narrative of relevant information, describing method of service, proposed hours of service outdoors, method of litter control and trash handling for outdoor service.
4. A copy of the liability insurance certificate with the coverage limits shall be submitted with the application.